

GORRELL LONG ROBERTSON

Information Form for Salary Packaging

Your Personal Details	
Title:	
First Name:	
Surname:	
Date of Birth:	
Tax File Number:	
Home Address:	
Postal Address (if different):	
Email Address:	
Work Phone:	
Home Phone:	
Mobile Phone:	

Contract Details	
Department:	
Job Title:	
Contract Start Date:	
Contract End Date:	
Agency:	
Agency Contact Person:	
Agency Contact Number:	
Hourly/Daily Rate:	\$ /hr /day
Payment Cycle from Agency:	

Bank Account Details	
Account Name:	
Financial Institution:	
BSB:	
Account Number:	
Frequency of Payment:	

GORRELL LONG ROBERTSON (cont'd)

Superannuation Details	
Super Fund Name:	
Member Number	
Postal Address:	
Super Bank Account Details	

Professional Indemnity/Public Liability Insurance	
If this is requested, please attach your CV, so we can get you the lowest possible premium:	
OR Current Professional Indemnity policy number:	
Do you require life insurance?	
How much?	

Income Protection Insurance	
Do you require income protection insurance?	
OR – current policy No:	
– payment details	
Professional Indemnity:	
Life Insurance?	

GORRELL LONG ROBERTSON (cont'd)

Complete this section if you are salary packaging a car

Motor Vehicle Details	
Year/Make/Model:	
Date Purchased:	
Registration number (if known):	
Current market value or Purchase Price:	\$
Current odometer	
Estimated kms travelled per year	
Registered in name of:	
Monthly Lease payment amount:	\$
Finance Company	
BSB:	
Account Number:	
Fuel costs per annum (approx)	\$
Registration cost:	\$
Insurance cost:	\$
Repairs/Maintenance/Tyres (approx):	\$

If you want to package these items, please complete. Otherwise, they are tax deductible on your personal tax return.

Estimate of Professional Expenses (per annum)	
Income Protection Insurance:	\$
Business mobile telephone:	\$
Separate Internet phone line:	\$
Subscriptions/Memberships:	\$
Training courses:	\$
Work related software:	\$
PC Rental	\$